

How to appear as a delegation
Or make a public presentation to Council
Town of Lakeshore
Procedural By-law 9-2007

Delegations

Any member of the public (requester) wanting to appear before Council as a delegation must make a written request, including details of the presentation to the Clerk.

Once the request to appear as a delegation has been approved by the Chief Administrative Officer and the Mayor, a date for the presentation will be provided by the Clerk to the requester.

A maximum of ten minutes shall be allowed for each delegation to present his/her information. Any group presentation shall be limited to two spokespersons, limited to a total of fifteen minutes.

Public Presentations

Members of the public may address Council on any matter listed on the agenda.

Contact must be made with the Clerk prior to 4:30 p.m. on the Monday preceding the Council meeting to be placed on the order of business to appear before Council.

A maximum of four minutes shall be allowed for each public presentation.

Contact information for the Clerk :

Mary Masse, Clerk
419 Notre Dame St
BELLE RIVER, On
NOR 1A0

Phone :(519) 728-2700 ext 231
Fax: (519) 728-9530
e-mail: mmasse@lakeshore.ca