

The Corporation of the Town of Lakeshore

2010 Summer Student Position description

Title: PARK PROGRAM SUPERVISOR

Work Term: July 5th – August 27th (8 weeks)

Wages: \$13/HR

Hours: Monday to Friday from 8:00am-5:00pm (1 hour lunch)
35 hours a week

Location: Puce Sports and Leisure Centre

Duties:

- The Summer Park Program Supervisor is primarily responsible for providing on site instructions to the Program Leaders.
- Responsible for the implementation of the program curriculum.
- Overall supervision and well being of all program participants including program leaders.
- Daily inspection of program facility, playground, equipment and toys
- Requisition of supplies required for daily activities.
- Must communicate daily with recreation programming assistant to assure consistency and quality of program activities.
- Top priority: Assure environment is one of enjoyment and safety for children and staff.

Requirements:

- Student at least 16 years of age as of May 1, 2010
- Resident of Lakeshore
- Previous experience as a Park Program leader, camp supervisor or camp leader (minimum 2 years) in a recreation/sports/camp setting is required
- Must enjoy working with children, possess excellent leadership skills, problem solving skills and social skills most importantly with parent/child daily communication.
- Respond to and oversee all medical emergencies including first aid/CPR.
- Ability to lead and work as a team mentor..
- Standard level First and Aid with CPR Level "C" required.
(please attach a copy of a current certificate)
- Completion of the HIGH FIVE Quality at Play Standards (Course PHCD-100) is required.
- Police Clearance required.

Positions are conditional on funding approvals/requirements, and may be subject to change.