



FORM 1
PLANNING ACT
APPLICATION FOR MINOR VARIANCE
TOWN OF LAKESHORE

Application No. _____

1. Name of approval authority Town of Lakeshore Committee of Adjustment

2. Date application received by municipality _____

3. Date application deemed complete by municipality _____

4. Name of registered owner _____
Telephone number _____ Fax # _____
Address _____
Name of registered owner's solicitor
or authorized agent (if any) _____
Telephone number _____ Fax # _____
Address _____
Please Specify to whom all communications should be sent:
 Registered owner Solicitor Agent

5. Name and address of any mortgages, charges or other encumbrances in respect of the subject land:

6. Location and description of subject land:
Concession _____ Lot(s) No. _____
Registered Plan No. _____ Lot(s) No. _____
Reference Plan No. _____ Part(s) No. _____
Street Address _____ Assessment Roll No. _____

7. Size of subject parcel:
Frontage _____ Depth _____ Area _____

8. Access to subject parcel:

- | | | |
|---|--------------------------------------|---|
| <input type="checkbox"/> Municipal Road | <input type="checkbox"/> County Road | <input type="checkbox"/> Provincial Highway |
| <input type="checkbox"/> Private | <input type="checkbox"/> Water | |

If access to the subject land is **by water** only, state the parking and docking facilities used or to be used and the approximate distance between these facilities and the nearest public road

9. Current Official Plan Land Use designation of subject land _____

10. Current Zoning of subject land _____

11. Nature and extent of relief from the Zoning By-law requested _____

12. Reasons why minor variance is necessary _____

13. Current use of subject land _____

14. Length of time current use of subject land has continued _____

15. Number and type of buildings or structures **existing** on the subject land and their distance from the front lot line, rear lot line and side lot lines, their height and their dimensions/floor area:

16. Date of construction of existing buildings and structures on the subject land:

17. Date subject land acquired by current registered owner _____

18. Proposed use of subject land _____

19. Number and type of buildings or structures **proposed** to be built on the subject land and their distance from the front lot line, rear lot line and side lot lines, their height and their dimensions/floor area:

20. Type of water supply:

- municipally owned and operated piped water supply
- well
- Other (specify) _____

21. Type of sanitary sewage disposal:

- municipally owned and operated sanitary sewers
- septic system
- Other (specify) _____

22. Type of storm drainage:

- sewers
- ditches
- swales
- Other (specify) _____

23. If known, indicate whether the subject land is the subject of an application under the Planning Act for:

- consent to sever
- approval of a plan of subdivision

If known, indicate the file number and status of the foregoing application:

24. If known, indicate if the subject land has ever been the subject of an application for minor variance under Section 45 of the Planning Act:

Dated at _____ this _____ day of _____,
20_____.

(signature of applicant, solicitor or authorized agent)

**MUNICIPAL FREEDOM OF INFORMATION
AND PROTECTION OF PRIVACY ACT**

PLEASE NOTE that the *Planning Act* requires the Town of Lakeshore to ensure that adequate information is made available to the public in connection with each land development application. The information collected with this application will be used by the Town to evaluate the application and to create a record that is available to the general public. If you have any questions about this collection of information, you may contact the Clerk of the Town of Lakeshore, 419 Notre Dame Street, Belle River, Ontario N0R 1A0 (519) 728-2700

**CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF INFORMATION
AND SUPPORTING DOCUMENTATION**

I, _____, am the owner of the land that is the subject of this planning application and for the purposes of the Freedom of Information and Privacy Act I authorize and consent to the use by dissemination or the disclosure to any person or public body of any personal information, and any reports/studies and supporting documentation submitted in support of this application, that are collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

I, _____ of _____ in the
County/District/Regional Municipality of _____ solemnly declare that all the statements
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and
knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at _____ in the _____ of _____
this _____ day of _____, 20_____.

A Commissioner, etc.

(Note: The municipality reserves the right to request additional deposits/ monies for expenses (i.e. engineering fees) incurred by the municipality in reviewing your application.)

NOTES:

Each copy the application must be accompanied by a sketch, drawn to scale, showing:

- a) the boundaries and dimensions of the subject land;
- b) the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines;
- c) the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples of features include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks/tile fields;
- d) the current uses on land that is adjacent to the subject land;
- e) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- f) if access to the subject land is by water only, the location of the parking and docking facilities to be used;
- g) the location and nature of any easement affecting the subject land.

REQUIRED SKETCH (USE SEPARATE SHEET IF NECESSARY)

IF THE PROPERTY IS ON A SEPTIC SYSTEM PLEASE SEE NEXT PAGE FOR MORE DETAILS

AUTHORIZATION
(Please see note below)

To: Secretary-Treasurer
Committee of Adjustment
Lakeshore Township

Description and Location of Subject Land:

I/We, the undersigned, being the registered owner(s) of the above lands hereby authorize

_____ of _____ to:

- (1) make an application on my/our behalf to the Lakeshore Township Committee of Adjustment;
- (2) appear on my behalf at any hearing(s) of the application; and
- (3) provide any information or material required by the Committee of Adjustment relevant to the application.

Dated at the _____ in the _____ of _____,
this _____ day of _____, 20 _____.

Signature of Witness

Signature of Owner

Signature of Witness

Signature of Owner

Signature of Witness

Signature of Owner

* Note: This form is only to be used for applications, which are to be signed by someone other than the owner.