

Guide to Fence Permits

6. Why is a fence permit required?

Property owners erecting a fence are required to obtain a fence permit from the Town of Lakeshore.

This is required for public safety purposes, protect municipal infrastructure located within registered easements, and to ensure that the various provisions of the Town's zoning, fencing and lot grading requirements are complied with.

7. What is required for a fence permit?

The following is required for a complete swimming pool application:

- Application for a fence
- Site plan drawing
- Cross Section of Fence indicating type and height of proposed fence
- Permit fee

8. Permit fee

The fee that is to be submitted to the Town of Lakeshore for a fence permit can be found on the Town of Lakeshore Tariff of Fees Bylaw

9. What inspections are required and how are they scheduled?

Requesting inspections is the responsibility of the homeowner or the contractor of the project. Inspections must be booked at least 24 - 48 hours in advance.

Here is a list of required inspections:

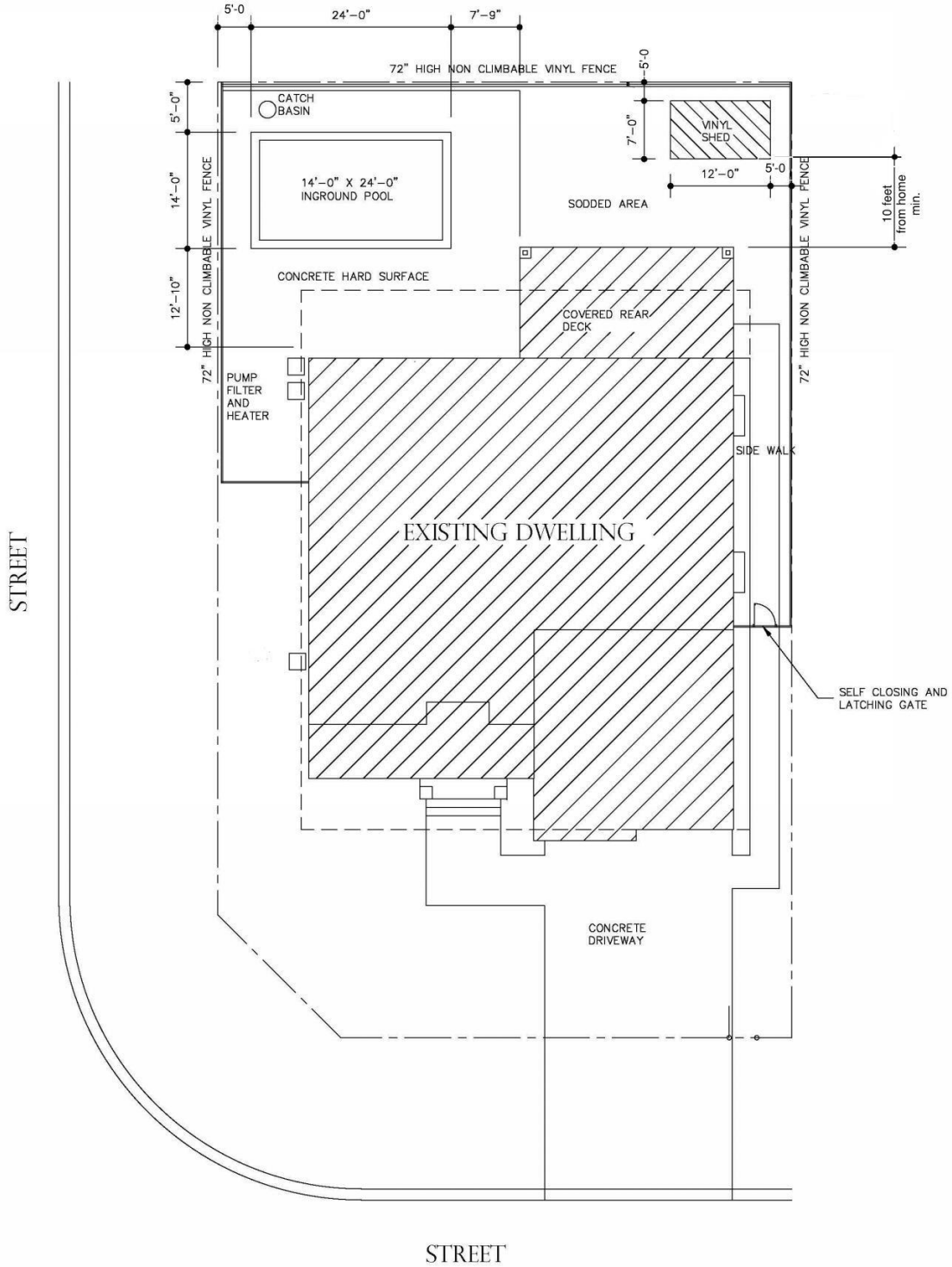
1. FINAL INSPECTION
 - Fence has been installed

10. What needs to be shown on the required site plan?

The individual property owner or pool contractor is required to prepare a detailed site plan, drawn to scale and depicting the following information (please refer to attached sample site plan drawing as a guide in preparing the drawing to be submitted with your permit application)

- Municipal address, lot number and registered plan number for the subject property;
- Lot dimensions with location of all property lines for the subject property;
- Location of all registered easements and / or right-of-ways located on the subject property;
- Location of any watercourse and / or municipal drain located on the subject property and on any adjacent lands abutting the subject property;
- Location of the dwelling and any accessory building or structures on the subject property;
- Where sanitary sewers do not exist, show location of any private sewage disposal system (i.e. septic tank and tile field), and provide setback information for the proposed new swimming pool structure to the nearest point of the existing private sewage disposal system;
- Location, type, and height of fence to be used to enclose the proposed new fence, including all gates;

SAMPLE SITE PLAN



SITE PLAN
SCALE 3/32" = 1'-0"



Date Received: _____

PERMIT NO.

TYPE OF APPLICATION (One Type per Application):

FENCE

POOL

In-Ground

LOT GRADING/FILL

Above Ground

On Ground

LOCATION OF PROPERTY: _____
(Municipal Address)

ROLL NO. _____

DESCRIPTION OF WORK: _____

PROJECT VALUE EST. \$ _____

APPLICANT INFORMATION	
NAME:	ADDRESS:
CITY:	POSTAL CODE:
PHONE:	EMAIL:

OWNER INFORMATION (if different from applicant)	
NAME:	ADDRESS:
CITY:	POSTAL CODE:
PHONE:	EMAIL:

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. Two (2) sets of plans, complete with all measurements applicable setbacks and lot coverage and/or layout drawings and specifications.
2. Copies of any approvals or permits from municipal or provincial authorities or agents, committee of adjustment decisions, easements and right of ways.

I understand that the Chief Building Official may refuse to issue a permit if the proposed work will not comply with the Building Code Act, the Building Code or will contravene any other applicable law. I will supply upon request any other drawings, representations and/or documentation required to enable the Chief Building Official to determine compliance. I agree that the Chief Building Official shall determine the required fees calculated in accordance with the Municipalities Tariff of Fees by-law and shall pay such fees in full.

DECLARATION

I, _____ am the Owner The authorized agent of the owner named and hereby certify that I have full knowledge of all the particulars contained in this application and solemnly declare that they are in every respect fully and truly stated to the best of my knowledge and belief

(Signature of Applicant)

(Date)

ISSUE DATE: _____

ZONE: _____



Fence Permit

Corporation of the Town of Lakeshore Building Department

Please note: 24 hours notice is required for all inspections. During the peak season there may be times where 48 hrs is required to secure an inspection time. Town reviewed drawings shall be made available on site to the inspector at all times.

Schedule all inspections with the Building Clerk (Contact Number: 519-728-2818)

This schedule is a guideline and there may be other requirements needed to ensure compliance with the Ontario Building Code. Please call the Building Department for further clarification if required.

1. FINAL INSPECTION

- Contact the office once the fence has been installed as per approved site plan and cross section. A site inspection is required, however you will not be required to be present for this inspection.