



Legal & Legislative Services Fire Services



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Dear Occupant,

The Lakeshore Fire Department will be conducting a Fire Safety Inspection. Below is some important information to help guide you through the process.

Each violation is represented by an item number. Beside the item number will be the reference for the minimum requirements of the Ontario Fire Code. Underneath this part will be the officer's comments detailing the contravention found at the time of the inspection. It is up to the owner or the owner's representative to begin addressing all contraventions immediately. Noted on the report in the upper right-hand corner is the next inspection deadline. It is up to the owner or the owner's representative to be available for the follow-up inspection.

The policy of the Lakeshore Fire Department is to provide reasonable time to achieve compliance with the Ontario Fire Code. Any inspection resulting in Fire Code violations, and subsequent follow-up inspection(s) or administrative time such as phone calls, emails, letters, etc. may result in charges under [the Municipality of Lakeshore Tariff & Fees Bylaw](#). Please note that failure to correct Ontario Fire Code violations in a timely manner is a Provincial Offence and may also result in enforcement action being taken under the Fire Protection and Prevention Act, 1997.

If any of the identified violation(s) on the inspection report cannot be corrected by the next follow-up inspection date due to circumstances beyond your control, a letter of commitment to correct the violation(s) shall be submitted to the Lakeshore Fire Department. The commitment letter shall include a detailed schedule for compliance with progress and completion dates that consider the importance of the hazard(s). The commitment letter will be reviewed by the Fire Prevention Division and either accepted, altered, or rejected.

The Lakeshore Fire Department is dedicated in assisting owners to make their building fire safe, but most importantly keeping the occupants of these buildings safe from fire. All the items on the inspection report are there to prevent fires and/or to help people escape from them quickly and safely. Please contact the Lakeshore Fire Department if you have any questions. Please visit Lakeshore.ca for further information.

Kindest Regards.

Andre Marentette

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