

**2023 User Fees - By-law Number
Schedule H**

(Applicable taxes will be added to all fees)

Finance

Administration Fees and Service Charges	
Convenience Fee – US currency transactions (per item)	\$5.00
NSF Cheque/Returned Item Charge	\$38.00
Financing Administration Fee – per property	\$124.00
Interest on trade receivables over 30 days past due per month	1.25%
Penalty and Interest on tax account arrears per month	1.25%
Tax Certificate and Water Certificate - each per property inquiry	\$80.00
Tax Certificate and Water Certificate - each per property inquiry within 3 business days	\$160.00
Property Tax bill reprint	\$14.00
Additions to the Roll - Water, AR, POA, WSIB, etc.	\$33.00
Refund or Misdirected Payment Fee	\$35.00
Title search on property > 2 years in arrears	\$61.00
Financing Admin Fee	\$124.00
Ownership Changes	\$38.00
Mortgage Fees for tax bills	\$12.00

Tax Sale Fees	
Farm Debt Mediation Letter – per property	\$50.00
Block A – Preliminary work (including registration of Tax Arrears Certificate, mailing of first notices, Statutory Declaration regarding notice, Tax Arrears Cancellation Certificate)	\$1,050.00
Block B – Survey (if required)	Actual
Block C – Final Notice, Statutory Declaration	\$300.00
Block D – Extension Agreement	\$400.00
Tender process:	
Advertising	Actual
Tender opening and examination	\$570.00
Prepare and Register Tax Deed	\$750.00
Pay proceeds into court	\$650.00

G.I.S. Mapping	
Standard Map Products	
Municipal Wide Street Map - (Double Sided – Colour) 11"x17"	Free
Municipal Wide Street Map - (Double Sided – Colour) 18"x34"	\$8.00
Municipal Wide Street Map - (Double Sided – Colour) 24"x50"	\$14.00
Custom Map Products	
Custom Mapping - include any plots larger than 11" x 17" up to maximum size 24" x 50" - per hour	\$56.00